

Ref. Tender No. BGL/586/2023-24, dtd. 28.06.2023

Sub: Tender for Hiring of Administrative Support Services (like Admin, HR, IT, F&A, Marketing, CRM and Projects- Coordinators etc.) for BGL at Hyderabad, Vijayawada & Kakinada Locations)

REPLIES TO PRE-BID QUERIES

Sl. No	Vol & Section	Page no	Clause /Description	Bidder Queries	BGL Remarks / Clarifications
Technical Queries					
1	Vol I of I, Section-1: Bidder Eligibility Criteria	Page 13 of 148	The minimum annual turnover achieved by the bidder as per their audited financial results in any one of the last three preceding financial years i.e., 2020-21, 2021-22 & 2022-23 shall be Rs. 61.36 Lakhs.	As our Audit report for Financial Year 2022-23 is under review, request for consideration of financial year 2019-20, 2020-21, 2021-22.	Bidder may go through Section -1, Bidder Eligibility Criteria, cl. no 3: Documents required to submit / upload along with Unpriced bid for qualifying Technical -BEC (Bid Evaluation Criteria) :(B) and may submit the financial documents accordingly.
2	Vol I of II, Section-II, Instructions to Bidders	Page 36 of 148	MSEs (Micro & Small Enterprises) are exempted from submission of EMD/, Point 16.9	Kindly provide your confirmation whether M/s Bonace Engineers Pvt can avail of EMD Exemption as per the document attached	Bidder may read the Section -Instructions to Bidders (ITB) cl. no 16, sub clause no. 16.9 for exemption of EMD/ Bid Security.
3	Vol II of II, Section - 7, Scope of Work	Page 5 of 50	Point 2.8: The Contractor deploying 20 (twenty) or more workforce as contract labour shall have to obtain licence from appropriate licensing authority, if required.	As observed the requirement quantity Region Hyderabad- 13 nos, Andra Pradesh Vijayawada & Kakinada 5+7= 12 nos is below the minimum requirement value for labour license. Hence labour license shall not be applicable.	Since there will a single work order for the services, hence labour licence shall be required.

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4	Vol II of II, Section-8, Special Conditions of Contract(SCC)	Page 31 of 50	Point 13.0: The contractor shall provide proper cotton dresses (Uniform), safety shoes and to provide safety kit as per requirement	Bidder requested to confirm 1 set of Uniform per candidate per year and safety shoes 1 set per year only to the Inventory person to be provided and shall be claimed by the bidder	Uniform to all, Safety Shoe & Other PPE items to be provided to field staff other than persons working in administrative task jobs in HO and this will be under service provider's scope, cannot be claimed from BGL. Vendor to provide 2 set of uniforms to be provided per year. The colour and quality of fabric for the uniform should have concurrence of BGL HR before procurement by the service provider as per the tender terms & conditions.
5	Vol II of II, Section-8, Special Conditions of Contract (SCC)	Page 37 of 50	Point vii) Contractor to ensure payment of bonus as per the provisions of the Act	Bidder requested to confirm the Bonus shall be paid on an annual basis.	Yes, as per the Bonus Act. However, this is paid (where appropriate) monthly.
6	Vol II of II, Section-8, Special Conditions of Contract (SCC)	Page 40 of 50	Point xv: Contractor to maintain all Registers and other records in an office within the precincts of the workplace or at a place within a radius of three kilometres	Bidder informed that since they are operating from Mumbai, they will maintain documents at the work location which shall be maintained by their our representative and required to accept the same.	Yes, whenever there is an inspection, the required documents to be produced to the authority on demand immediately.
7	Vol II of II, Section-9, Schedule of Rates(SOR)	Page 45 of 50	SOR- Hyderabad & Vijayawada Page 46 of 50 SOR No. 1- Projects Planning & Commissioning Engineer, Vijayawada- Unit Rate 35369	Bidder requested to confirm that Unit Rate 35369 is the Gross Salary inclusive of PF, ESIC, Bonus and Leaves.	Yes

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8	Vol II of II, Section-9, Schedule of Rates (SOR)	Page 45 of 50	SOR- Hyderabad & Vijayawada Page 46 of 50 SOR No. 2- Project Accountant- Other Allowance 10000 Unit Rate 41092	Bidder requested to confirm the gross salary for this particular SOR shall be Rs. 41092+ Rs.10000= Rs. 51092	Yes, Rs. 51092/- is monthly CTC inclusive of employer PF and an allowance of Rs. 10,000/- within it.