

Ref. Tender No. BGL/579/2023-24, dated. 22.06.2023

Sub: Tender for Appointment of Internal Auditor for Internal audit report and IFC report for 3 years starting from Financial Year 23-24.

REPLIES TO PRE-BID QUERIES

Page no	Clause /Description	Bidder Queries	BGL Remarks / Clarifications
16 of 107	BEC - Technical Criteria: cLAUSE 1.1The bidder should have experience in any one or combination of services for Internal Audit (IA) & Internal Financial Control (IFC) to Registered company(ies). The bidder should have successfully completed/executed in a single contract/agreement as stated above in previous 5 (years) years reckoned from the bid due date for a contract amount not less than the value of Rs. 0.74 Lakhs.	1. Internal Audit experience in earlier 5 years means - Internal Audit taken up in the past 5 years or taken up for the last 5 yrs financial years 2. Is experience in internal audit in last 5 years is sufficient or both internal audit and IFC audit are required.	1) Services of Internal audit (IA) /IFC completed /executed in previous 5 years reckoned from bid due date. 2) Experience in any one or combination of services for Internal Audit (IA) / Internal Financial Control (IFC) to Registered company(ies) as mentioned in BEC criteria Clause 1.1.
	General	Bidder informed that Minimum fee fixation is must as per the ICAI regulations. If this is not fixed CAs are not allowed to participate in the tender as per ICAI Act (An act of parliament) and requested to give the minimum fee .	Minimum fees is fixed as per ICAI guidelines Fees for Internal audit (IA) for (SOR item No.1) Rs. 50,000/- per quarter (Excluding any taxes), and IFC audit (SOR item no.2) Rs. 30,000/- per annum (excluding any taxes).

Page no	Clause /Description	Bidder Queries	BGL Remarks / Clarifications
	BEC Criteria cl. no 3- Documents to be submitted: ii) Completion certificate clearly mentioning the reference to Work Order/LOA/Contract/Agreement No., Order value, actual value of executed work, actual date of completion, etc. OR Proof of payment against the Work Order/LOA/Agreement submitted as mentioned at point “3.1.1)” above issued by the end user /owner/authorised consultant. The Completion certificate should	Section 2, Clause (ii) where it's asking for Completion Certificate. Bidder informed that their Internal Audit don't have completion certificate but they have payment proof in the form of Form 26AS and whether that will be considered.	Yes, supporting document for proof of execution of services including 26 AS also will be considered.
25 of 107	cl no 2. Eligible Bidders, sub clause. 2.7	Bidder raised query that what documents are to be submitted as hard copy.	Power of Attorney of concerned person signing the bid documents.
18 of 107	QCBS Criteria: Technical (Quality) Criteria (Total Marks allotted: 100 Marks): Specific experience of at least one year of Internal Audit in the past 5 years reckoned from bid due date from a company in Oil & Gas / Petrochemical / City Gas Distribution / Refinery / Power sector having a turnover of Rs. 100 cr. Or more in any one of the preceding 7 years: 25 Marks.	Bidder informed that their firm has done Internal Audits of the following a, Central coal India Ltd ,2017-18 To 2019-20 b. Cotton Corp Ltd.2018-22 c SreeRam Life Insurance.2017-20, Whether there firm is eligible to get 25marks or not while counting to Technical bid criteria points...	Tender Condition prevails.