

**Ref. Tender No. BGL/536/2021-22, dated 07.02.2022**

**Sub: Tender for Hiring Consultancy Services for Implementation of Integrated Management System (IMS) for all GA locations of BGL**

**REPLIES TO PRE-BID QUERIES**

<b>Vol/ Section</b>	<b>Page no</b>	<b>Clause /Description</b>	<b>Bidder Queries</b>	<b>BGL Reply / Clarifications</b>
Vol II of II, Section-07, Special Conditions of Contract and Section-08, Scope of Work	4 of 15 & 12 of 15	cl. no :4 The mobilization period shall be 15 days from the date of issue of Letter of Intent or Work order whichever is earlier. & cl. No: Party shall mobilize within 7 days after getting written intimation from BGL	Bidder requested to clarify whether mobilization period shall be 15 days or 07 days from the date of Issue of Letter of Indent or Work Order.	<b>To be read as mobilization period shall be 07 days from the date of issue of LOI/WO whichever is earlier.</b>
Vol II of II, Section-08, Scope of Work	5 of 15	Cl. No: 10- Time of Completion: Total period of the contract for IMS implementation shall be one year (01) from the date of award of contract. Party shall mobilize within 7 days after getting written intimation from BGL	It Is mentioned that duration of contract is one year, However Surveillance audits happen in second and third year during the validity of certification. Consultant / Vendor support for Surveillance audit support (which is part of scope of work) need to dealt with separately.	<b>To be read as 10% of balance amount shall be paid after obtaining the IMS (ISO: 9001, 14001, 45001) certificate</b>
Vol II of II, Section-07, Special Conditions of Contract	5 of 15	Cl. no: 2: Terms of Payments:	Bidder informed that the payment mile stones are incomplete and requested to update the terms.	<b>As per the payment terms, 5% payment shall be released on completion of documentation against each department mentioned in the tender document i.e., total 30% shall be paid against completion of documentation of all departments.</b>

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Vol II of II, Section-08, Scope of Work	10 of 15	Scope of Work: cl. No:1-General	Scope of work did not mention regarding inclusion of retail CNG stations situated in Hyderabad, Vijayawada and Kakinada for ISO systems implementation and certification.	<b>To be read as IMS implementation of covering all existing city gas distribution networks including sub-transmission pipelines, city gas station, distribution mains and piping facilities downstream of inlet isolation valve of city gate station including consumer meter for commercial, industrial, domestic consumers and CNG stations in 03 GA's of BGL i.e. Hyderabad, Vijayawada, Kakinada in accordance with the PNGRB regulations.</b>
Vol II of II, Section-08, Scope of Work	10 of 15	Scope of Work: cl. No:4: Documentation, sub clau 4.3: Preparation of document, preparing Procedures, Apex system Manual (ASM), Departmental system Manual (DSM), Register of Regulation (RoR) & other manuals review of their adequacy, Finalization and release. The cost may be included in the offer. Documentation related to departments of HR administrative services, Marketing, Contracts & Procurement, HSE, Finance & Accounts, Projects and O&M shall be prepared.	Please confirm whether Dept manuals related to departments of HR administrative services, Marketing, Contracts & Procurement, HSE, Finance & Accounts, Projects and O&M already exists and requires review or to be prepared from scratch.	<b>Bidder shall review the existing manuals and provide necessary support in preparing the required documents for IMS certification.</b>

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Vol II of II, Section-07, Special Conditions of Contract	10 of 15	Scope of Work: cl. No:1-General	Future Projects:ISO system implementation and certification always deals with existing facilities but not for future projects. Hence “Upcoming infrastructure projects” as mentioned in Scope of work need to be removed from the scope of certification.	<b>To be read as the development and implementation of integrity management system for the existing city gas network in 3GA’s.</b>
Vol II of II, Section-07, Special Conditions of Contract	5 of 15	Cl. no: 2: Terms of Payments:	Bidder requested for Mobilization advance and informed that 10% mentioned in tender document with other milestones doesn’t make total as 100%. Needs to be revised as 30% for mobilization considering various costs in vendor scope towards travel (local & outstation), boarding, lodging and other miscellaneous expenses.	<b>Tender condition prevails.</b>
Vol II of II, Section-08, Scope of Work	12 of 15	cl. No : 9.4: The contractor shall arrange Electronic Gadgets like Computer / Laptop / printer etc for document preparation and Printing of Documents etc is in agency scope.	<b>Printing of documents:</b> Please clarify, whether Printing of documents to be carried out for Apex manual of ISO or Dept. manuals of all the departments.	<b>Bidder shall make necessary arrangements for printing of any documents required for IMS implementation at its own cost.</b>
		General	Focal point reference: Provide focal point details to co-ordinate for ISO jobs in all 3 GA’s of BGL; if site visit is planned by us before submission of bid.	<b>Bidder may contact the concerned person mentioned in the bid document for any communication. Accordingly, details may be provided.</b>